

Report No.
ED12058

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **Education Portfolio Holder**

Date: **For Pre-Decision Scrutiny by the Education PDS Committee on
6 November 2012**

Decision Type: Non-Urgent Executive Non-Key

**TITLE: REVIEW OF PRIMARY SCHOOL DEVELOPMENT PLAN:
OUTCOMES**

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Chief Officer: Terry Parkin, Executive Director, Education and Care Services

Ward: Boroughwide

1. Reason for report

- 1.1 This report provides details of the outcomes and recommendations of the Education Policy Development and Scrutiny Member/Officer Working Party which oversees the review and strategic planning of primary school places and related school organisation.
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2. **RECOMMENDATION(S)**

- 2.1 **It is recommended that Members of the Education PDS Committee consider and comment on the outcomes from the August 2012 review of the Primary School Development Plan.**
- 2.2 **It is recommended that the Education Portfolio Holder endorses these recommendations taking into account the views of the PDS Committee and authorises the Director Education and Care Services to undertake consultation with schools and other key agencies on the proposed temporary and permanent expansion of places and to implement the proposals where feasible as set out below:**
- 2.3 **Planning Area 1 - Wards: Crystal Palace, Penge and Cator, Clock House**
- **Malcolm Primary School to increase its intake to 2 FE for a further year.**
 - **To review, with Governors, the feasibility of increasing capacity initially on a temporary basis to 2FE (from 1.5 FE) at St John's C.E. Primary School for reception in 2013/14.**
 - **To review, with Governors, the feasibility of increasing capacity on a permanent basis to 2 FE (from 1.5 FE) at St John's C.E. Primary School.**

- 2.4 Planning Area 2 - Wards: Copers Cope, Kelsey and Eden Park**
- To review, with Governors the feasibility of Clare House Primary School to permanently increase its intake to 2 FE.
 - To formally consult on extending the age range of Bromley Road Infant School to become a 1 FE Primary School and Worsley Bridge Junior School to become a 2 FE Primary School with the potential to expand to 3 FE.
- 2.5 Planning Area 3 - Wards: Shortlands, West Wickham, Hayes and Coney Hall**
- Hawes Down Infant School to increase its intake to 3 FE for a further year.
 - To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at St Mark's C.E. School if future demand was sufficient.
- 2.6 Planning Area 4 - Wards: Bromley Town, Plaistow and Sundridge, Bickley**
- Scotts Park Primary School to increase its intake to 3 FE for a further year.
 - To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Bickley Primary School for reception in 2013/14.
- 2.7 Planning Area 5 - Wards: Bromley Common and Keston, Petts Wood and Knoll, Farnborough and Crofton**
- Keston C.E. Primary School to permanently increase its intake to 60.
 - To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Southborough Primary School for reception in 2013/14.
- 2.8 Planning Area 6 - Wards: Chislehurst, Mottingham, Chislehurst North**
- To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Edgebury Primary School for reception in 2013/14.
 - To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Castlecombe Primary School for reception in 2013/14.
 - To continue to pursue discussions with the Governors and Diocese regarding Chislehurst C.E. School increasing its PAN by 1 FE, in light of any potential relocation.
- 2.9 Planning Area 7 - Wards: Cray Valley West and Cray Valley East**
- Midfield Primary School to permanently increase its intake to 60.
 - To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Leasons Primary School for reception in 2013/14.
- 2.10 Planning Area 8 - Wards: Orpington, Chelsfield and Pratts Bottom**
- No current changes to school organisation or size in this planning area
- 2.11 Planning Area 9 - Wards: Biggin Hill and Darwin**
- No current changes to school organisation or size in this planning area.

Corporate Policy

1. Policy Status: Existing policy: Primary School Development Plan
 2. BBB Priority: Children and Young People
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Financial

1. Cost of proposal: Not known at this stage
 2. Ongoing costs:
 3. Budget head/performance centre: Schools' delegated budget
 4. Total current budget for this head: £219 million
 5. Source of funding: Dedicated schools' grant
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Staff

1. Number of staff (current and additional) – N/A
 2. If from existing staff resources, number of staff hours – N/A
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Legal

1. Legal Requirement: Statutory requirement: The Education and Inspections Act 2006, The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended by The School Organisation and Governance (Amendment) (England) Regulations 2007. The School Organisation and Governance (Amendment) (England) Regulations 2009 .
 2. Call in: Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected) -
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Ward Councillors' views will be sought as part of consultation on any proposals for change to school organisation.
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The strategic planning of primary school places and school organisation in the Borough is driven through the Primary School Development Plan.
- 3.2 A comprehensive review of the Primary School Development Plan (PSDP) was completed in autumn 2010 to address the significant increase in demand from primary places; outcomes from this review were reported to the Children and Young People (CYP) PDS in January 2011. A further review took place in January 2012 with outcomes reported to the CYP PDS on 21 February 2012.
- 3.3 The Education PDS agreed the membership of the reconvened Member Officer Working Party at its meeting of 12 June 2012. The Member Officer Working Party met on 9 August 2012 and reviewed updated pupil population projections which indicate a continuing demand for reception class places at current levels for the foreseeable future. The number of reception pupils in Bromley schools has risen from 3165 in January 2007 to 3706 in January 2012. The numbers are projected to remain at between 3790 and 4070 until at least 2020. The working group concluded that there was likely to be a need for additional forms of entry across the Borough and, taking account of projections for each planning area and other local circumstances, is recommending that the additional capacity required is achieved by both temporary and permanent increases in admissions at a number of schools.
- 3.4 The minutes of the Member Officer Working Party are attached as **Appendix 1**.
- 3.5 The data considered by the Working Party is available in the Members' Room and on the [Bromley website](#).

4. POLICY IMPLICATIONS

- 4.1 Bromley Council has an established policy for the review and strategic planning of school places and related school organisation. The need to ensure sufficient school places and efficiency of organisation is a priority within the Council's Strategy 'Building a Better Bromley' and contributes to the strategy to achieve the status of an Excellent Council.

5. FINANCIAL IMPLICATIONS

- 5.1 Should these recommendations lead to changes in pupil numbers within an individual school, this would be reflected in the school's delegated budget share funded from the Dedicated Schools' Grant. Consultation with the Schools' Forum would take place before any changes to school funding were implemented.
- 5.2 The capital implications for those schools being approached for temporary and permanent expansion of places cannot be quantified at this stage. Further reports on any capital implications will be submitted to Members as appropriate.
- 5.3 The Council has been allocated £9,769,662 in 100% capital grant for the financial years 2011-13 to meet the basic need provision in schools

6. LEGAL IMPLICATIONS

- 6.1 Any proposed permanent expansion of a school is subject to a formal statutory process. Proposed changes that are of a temporary nature do not constitute a school reorganisation that triggers the statutory process for consultation. However if at a later stage any temporary changes were to become permanent then the designated process would need to be complied with.

- 6.2 In considering the establishment of a new school provision, expanding existing provision or changing the nature of maintained schools the LA is required to publish Public Notices and undertake formal consultation. This consultation must include parents, teachers, professional associations, neighbouring LAs and other interested agencies. Outcomes from consultation are considered for a formal decision by the Children and Young People Portfolio Holder and the Executive of the Council.
- 6.3 In the case of a new school, or if objections are raised for other statutory proposals, the final decision is referred to the Office of the Schools' Adjudicator.

7. PERSONNEL IMPLICATIONS

- 7.1 There are no immediate implications for staffing arising from this report. Should proposals for changes to school size and organisation be progressed, the schools identified will require support on an individual basis and this will vary due to their then staffing structure. Implications may include the salary arrangements for the Head Teacher as the Individual School Range may be affected, and an increase to the number of teaching and non teaching FTE required to facilitate the curriculum and support the infrastructure. Where additional staffing appointments are required it is recommended that such appointments be made on a temporary fixed term basis initially subject to review.
- 7.2 Any proposed changes to relocate a school would require extensive consultation with key stakeholders including staff and Trade Union Representatives and would be the subject of a separate report.

Non-Applicable Sections:	N/A
Background Documents: (Access via Contact Officer)	<ol style="list-style-type: none"> 1. Bromley LEA Primary School Development Plan: Review 2001 – Report to Education Committee 21 May 2001. 2. Bromley 'Schools' Organisation Plan' 1999-2003. 3. Primary School Development Plan: Review Outcomes – Report to CYP PDS Committee and Portfolio Holder of 13 September and 5 December 2005. 4. Primary School Development Plan: 2006 Review Outcomes – Report to CYP PDS Committee and Portfolio Holder of 12 September 2006 and 19 September 2006. 5. Primary School Development Plan: 2006 Review Outcomes for Planning Areas 7 and 8 – Report to CYP PDS Committee and Portfolio Holder of 7 November 2006 and 14 November 2006. 6. Strategic Planning of Secondary and Primary Provision: Outcomes from Working Party - Report to CYP PDS 18 March 2008 and PH 25 March 2008. 7. Review of Primary School Development Plan: outcomes – Report to CYP PDS 14 October 2009. 8. Review of Primary School Development Plan Outcomes –Report to CYP PDS 24 January 2011. 9. Review of Primary School Development Plan Outcomes –Report to CYP PDS 21 February 2012

EDUCATION PDS PRIMARY SCHOOL DEVELOPMENT PLAN WORKING PARTY

Notes of Meeting held at 7.00pm on 9th August 2012

Present

Councillor Lydia Buttinger (Chairman)
Councillor Kathy Bance
Councillor Judi Ellis
Councillor Brian Humphrys
Councillor Neil Reddin

Also present:

Councillor Nicholas Bennett, Chairman of Education PDS Committee
Councillor Stephen Wells, Portfolio Holder for Education
Councillor Pauline Tunnicliffe, Executive Assistant to the Portfolio Holder for Education
Tessa Moore, Assistant Director (Education)
Mike Barnes, Head of Access & Admissions
Robert Bollen, Education Strategic Capital Manager
Gill Slater, Planner (Planning Strategy and Heritage Team)
Max Winters, Principal Research and Statistics Officer (ECS)
Kerry Nicholls, Democratic Services Officer

1. APPOINTMENT OF CHAIRMAN

Councillor Lydia Buttinger was elected Chairman.

2. APOLOGIES FOR ABSENCE

There were no apologies.

3. ANALYSIS BY PLANNING AREA

Members considered projected demand for primary school places across the Borough up to 2015. The current admissions limit capacity in the Borough was 3575, and for the 2012/13 reception intake, nine schools had accepted an additional form of entry above the school's published admission number, resulting in a total of 3845 reception places. The number of reception pupils was projected to remain at between 3790 and 4070 until at least 2020.

In response to a question from the Chairman, the Head of Access and Admissions confirmed that the increased demand for primary places would continue in the long term, with the need to identify both temporary and permanent solutions to increase the number of primary places available. It was also important to ensure that schools identified for potential expansion were those that were high achieving and popular with parents. New academies or free schools could be established if sufficient demand could be evidenced, although the Local Authority was no longer able to establish a new maintained school, and it was noted that Bromley had been in contact with the Harris Federation regarding the introduction of a potential free school.

There had been no other contact with other academies or schools in the independent sector at this time. However Portfolio Holder confirmed he had spoken with representatives of the Diocese of Rochester and the Archdiocese of Southwark on the issue of free schools, and it was possible that a roadshow could be delivered in the Borough to encourage free school applications.

In response to a number of questions regarding free schools from the Chairman of Education PDS Committee, the Head of Access and Admissions confirmed that there was an annual application process and that the application window to submit a bid to establish a free school for the 2014/15 academic year closed on 4th January 2013. A key part of the application was to demonstrate demand for the proposed free school from a group of parents, and a Member noted that evidence on the demand for places in particular schools or areas could be drawn from admissions data. Another issue was identifying sites for any free school to be introduced and the Portfolio Holder noted that work was being undertaken with the Property Division to identify potential sites, including land owned by the Local Authority.

Members went on to analyse the future demand for primary places by planning area.

Planning Area 1 continued to be a volatile area in pupil place planning terms. The number of 4 year olds in this area remained above that of the total admissions numbers for the schools and there was a history of migration to schools in the neighbouring Planning Area 2 and bordering Local Authorities. The area analysis currently showed a projected shortfall of approximately two forms of entry. To meet the demand for additional places, Churchfields Primary School had accepted an additional 30 reception pupils since 2010/11 as a temporary arrangement and it was proposed to expand Churchfields Primary School permanently from 1 form of entry (FE) to 2 FE. Malcolm Primary School had accepted an additional 30 reception pupils in 2011/12 and 2012/13, and Royston Primary School had accepted an additional 30 reception pupils in 2011/12 but this was not repeated for 2012/13.

Members discussed a range of options and agreed to investigate, with Governors, the potential to repeat the additional form of entry at Malcolm Primary School for a further year in 2013/14. Members also agreed to investigate, with Governors, the feasibility of increasing capacity on a temporary basis to two forms of entry (from 1.5 FE) at St John's C.E. Primary School for reception in 2013/14. It was also agreed to investigate, with Governors, the feasibility of increasing capacity on a permanent basis to two forms of entry (from 1.5 FE) at St John's C.E. Primary School.

Planning Area 2 currently had a very close match of places to demand and had seen an increase in projected reception numbers. The permanent expansion of Unicorn Primary School and the additional form of entry at Clare House Primary School in 2012/13, which could be repeated in 2013/14, had ensured sufficient places to meet the current increased demand. A shortfall of places was projected from 2014/15, and it was noted that there were two residential developments within this planning area, including a large development on the Dylon site. Governors of Worsley Bridge Junior and Bromley Road Infant School had separately indicated that they would like to review the future organisation of the two schools as distinct primary schools.

Members discussed a range of options and agreed to investigate, with Governors, the potential for Clare House Primary School to permanently increase its PAN (Pupil Admission Number) to 2 forms of entry. Following discussion it was also agreed to formally consult on extending the age range of Bromley Road Infant School to become a 1 FE Primary School and Worsley Bridge Junior School to become a 2 FE Primary School with the potential to expand to 3 FE.

Planning Area 3 currently had a close match of places to demand, with a current shortfall of places that had been accommodated by Hawes Down Infant School admitting an additional form of entry in September 2012. There was a small projected shortfall in places for the rest of the decade.

Members discussed a range of options and agreed to manage shortfall in places by negotiating extra year intakes with schools in this area and keeping under review the need for any permanent change to school organisation. It was also agreed to investigate, with Governors, the potential to repeat the additional form of entry at Hawes Down Infant School for a further year in 2013/14. Members noted that St Mark's C.E. Primary School was in discussions with the Parks Service to negotiate a land-swap to free up additional land on the school site. Should this be successful, it was agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at St Mark's C.E. Primary School if future demand was sufficient.

Planning Area 4 capacity had been closely matched to need for several years and it had been necessary to negotiate an extra form of entry at Bickley Primary School for reception in 2008/09, 2009/10 and 2010/11, before a permanent expansion of the school from 2011/12. Both Valley and Parish Primary Schools had accepted an extra form of entry in 2011/12 and 2012/13, and it had been agreed to consult on the permanent expansion of Parish Primary School from 2 FE to 3 FE. Scotts Park Primary School had admitted an additional form of entry in 2012/13 and was able to repeat this in 2013/14. The updated pupil projection data indicated there would be a continuing shortfall of places in this planning area of 2 FE. The Governors of St George's C.E. Primary School had indicated that they wished to consolidate from 1.5FE to whole forms of entry if feasible.

Members discussed a range of options and agreed to investigate, with Governors, the potential to repeat the additional form of entry at Scotts Park Primary School for a further year in 2013/14. Following discussion, it was agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at Bickley Primary School for reception in 2013/14. Members considered it was not feasible to consolidate the PAN for St George's C.E. Primary School to whole forms of entry at the current time, however discussions with the school would continue.

Planning Area 5 currently had a projected shortfall of places of approximately 2 FE. Demand had increased in recent years leading to the expansion of Princes Plain Primary School by half a form of entry. Keston C.E. Primary School had admitted an additional form of entry in 2012/13 and was able to repeat this in 2013/14. There was a significant housing development on the 'Blue Circle' site which had the potential to further increase demand for places.

Members discussed a range of options and agreed to investigate, with Governors, the potential for Keston C.E. Primary School to permanently increase its PAN to 60. Following discussion regarding the building currently used by Bromley Youth Music Trust, it was agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at Southborough Primary School for reception in 2013/14.

Planning Area 6 currently had a projected shortfall of places of approximately 1 FE. There was a major residential development on the site of the Ravensbourne College of Art and Design which had the potential to further increase demand for places. Members noted that Chislehurst C.E. School and the Diocese of Rochester had been in discussions with the Local Authority concerning the feasibility of relocating the school to a new site in Chislehurst.

Members discussed a range of options and agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at Edgebury Primary School for reception in 2013/14. It was also agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at Castlecombe Primary School for reception in 2013/14. Following discussion, Members agreed to review the feasibility of relocation and expansion of Chislehurst C.E. Primary School.

Planning Area 7 capacity had been reduced from 400 places to 328 from 2008/09. There was now a very close match of places to demand in this area, with a shortfall in 2012/13. This shortfall had been accommodated by Midfield Primary School admitting an additional form of entry. There was a projected shortfall of 1 FE for 2013/14.

Members discussed a range of options and agreed to investigate, with Governors, the potential for Midfield Primary School to permanently increase its PAN to 60. Following discussion, it was agreed to review, with Governors, the feasibility of increasing capacity on a temporary basis by one form of entry at Leeson's Primary School for reception in 2013/14.

Planning Area 8 currently had a close match between capacity and current need. Following previous primary school reviews, Blenheim Infant and Junior Schools had merged to form Blenheim Primary School, reducing by 1 FE. Warren Road had increased from 3 to 4 FE and Holy Innocents Catholic Primary reduced from 2 to 1 FE. Following a decision by the Office of the Schools Adjudicator in March 2007, Hillside had a PAN of 54. It might be necessary to consider temporary expansions of other schools in this Planning Area if future demand was sufficient.

Members agreed that there should be no current change to school organisation or size in this planning area.

Planning Area 9 continued to have some surplus capacity following the amalgamation of Biggin Hill Infant and Junior Schools with effect from January 2008, and Oaklands Infant and Junior Schools in April 2009, although it was noted that future demand might be impacted by the projected development of the former RAF site. Members noted that Cudham C.E. Primary School had reduced its PAN to 15 from 2012/13.

Members agreed that there should be no current change to school organisation or size in this planning area.

4. RECOMMENDATIONS

Members summarised the Working Party's initial recommendations, the feasibility of which would be considered in partnership with school representatives.

- Planning Area 1 Malcolm Primary School to increase its intake to 2 FE for a further year. To review, with Governors, the feasibility of increasing capacity on a temporary basis to 2FE (from 1.5 FE) at St John's C.E. Primary School for reception in 2013/14. To review, with Governors, the feasibility of increasing capacity on a permanent basis to 2 FE (from 1.5 FE) at St John's C.E. Primary School.
- Planning Area 2 To review, with Governors the feasibility of Clare House Primary School to permanently increase its intake to 2 FE. To formally consult on extending the age range of Bromley Road Infant School to become a 1 FE Primary School and Worsley Bridge Junior School to become a 2 FE Primary School with the potential to expand to 3 FE.
- Planning Area 3 Hawes Down Infant School to increase its intake to 3 FE for a further year. To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at St Mark's C.E. School if future demand was sufficient.
- Planning Area 4 Scotts Park Primary School to increase its intake to 3 FE for a further year. To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Bickley Primary School for reception in 2013/14.
- Planning Area 5 Keston C.E. Primary School to permanently increase its intake to 60. To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Southborough Primary School for reception in 2013/14.
- Planning Area 6 To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Edgebury Primary School for reception in 2013/14. To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Castlecombe Primary School for reception in 2013/14. To continue to pursue discussions with the Governors and Diocese regarding Chislehurst C.E. School increasing its PAN by 1 FE, in light of any potential relocation.
- Planning Area 7 Midfield Primary School to permanently increase its intake to 60. To review, with Governors, the feasibility of increasing capacity on a temporary basis by 1 FE at Leeson's Primary School for reception in 2013/14.
- Planning Area 8 No additional places required.
- Planning Area 9 No additional places required.

RESOLVED that an interim report on the Primary School Development Plan be provided to Education PDS Committee on 6th November 2012.

5. OVERVIEW OF SECONDARY SCHOOL PROJECTIONS

Members considered projected demand for secondary school places across the Borough up to 2022. The current admissions limit was 3555, however pupil numbers were expected to increase significantly from 2017/18, and there was a need to liaise with secondary academy schools across the Borough to identify where extra capacity could be made available.

The Portfolio Holder noted that he had already been in discussions with the Archdiocese of Southwark and with Bishop Justus C.E. School with regard to the need for extra capacity, and that the Archdiocese of Southwark had identified the potential need for a Catholic secondary school in the Borough. There was also potential to approach Harris Beckenham, which was previously an 8FE but had reduced to 6FE. It was important that any expansion of capacity be cost effective to mitigate against the impact of any future reduction in pupil numbers.

6. ANY OTHER BUSINESS

The Portfolio Holder noted that the Archdiocese of Southwark was close to completion on the former All Saints Catholic School site and that this would realise certain funds for catholic schools across the Borough. This might include the re-build of Holy Innocent's Catholic Primary School. The Archdiocese of Southwark was also considering a move to academy trust status for their schools.

6. DATE OF NEXT MEETING

No further meeting dates were arranged.

The meeting ended at 8.34pm